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**Ministry of Higher Education and Scientific Research
Scientific Supervision and Scientific Evaluation Apparatus
Directorate of Quality Assurance and Academic Accreditation
Accreditation Department**



Academic Program and Course Description Guide

2024

Introduction:

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

Concepts and terminology:

Academic Program Description: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

Course Description: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

Program Vision: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

Program Mission: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

Program Objectives: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

Teaching and learning strategies: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

Academic Program Description Form

University Name: University of Baghdad

Faculty/Institute: Al –Kindy College of Medicine

Scientific Department: Department of Internal Medicine

Academic or Professional Program Name: Medical and surgical Bachelors

Final Certificate Name: MBChB

Academic System: Semester

Description Preparation Date: 23/3/2024

File Completion Date: 23/3/2024

Signature:

Head of Department Name:

P. Dr. Zaki Noah Hassan

Date: 23 /3/ 2024

Signature:

Scientific Associate Name:

Prof. Dr. Taghreed Alhaideri

Date:

The file is checked by: Dr. Aseel Sameer Mohamed
Department of Quality Assurance and University Performance
Director of the Quality Assurance and University Performance Department:

Date: 28/4/2024

Signature: Aseel

Approval of the Dean

The Dean

Prof. Dr.

Muhammad Shihab Al-Edanni

1. Program Vision

Is to be globally recognized with excellence in medical education and values imperative to health care priorities.

2. Program Mission

To fulfill the goal of graduating excellent, safe, competent, and professional doctors at both the undergraduate and postgraduate levels who are dependable in providing health care services and leadership.

3. Program Objectives

On completion of this six-year MBChB, integrated, student centered curriculum program, the medical graduate should be able to:
Demonstrate a thorough knowledge of the human body's structure and function, and competent communication, clinical and procedural skills consistent with current standards in the contemporary medicine.
Implement a competent teamwork practice.
Enhance your leadership skills as you learn to take a preventative, promotive, and curative approach in medical practice.

4. Program Accreditation

Does the program have program accreditation? And from which agency?
Yes. The national council for Accreditation of Medical Colleges NCAMC

5. Other external influences

Is there a sponsor for the program? No

6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements	7	41		
College Requirements	7	41		
Department Requirements	7	41		
Summer Training	Yes			
Other	-			

* This can include notes whether the course is basic or optional.

7. Program Description

Year/Level	Course Code	Course Name	Credit Hours
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3rd year			Theoretical	Practical
	NCS 301	Preventive Medicine	9	Non
	PRM 309	Neurosciences	15	Non
4th year				
	INM 401	Internal Medicine	120	120
5th year				
	MSB 501	Medicine Subspecialties	75	90
	PSY 502	Psychiatry	45	30
	DER 503	Dermatology	30	45
6th year				
	MED 601	Internal Medicine	30	300

8. Expected learning outcomes of the program

Knowledge	
Learning Outcomes 1	Learning Outcomes Statement 1
Skills	
Learning Outcomes 2	Learning Outcomes Statement 2
Learning Outcomes 3	Learning Outcomes Statement 3
Ethics	
Learning Outcomes 4	Learning Outcomes Statement 4
Learning Outcomes 5	Learning Outcomes Statement 5

9. Teaching and Learning Strategies

Teaching and learning strategies and methods adopted in the implementation of the program in general. This includes

- 1- Lectures.
- 2- Tutorials & Seminars
- 3- Practical sessions

10. Evaluation methods

Implemented at all stages of the program in general.

- 1- Written examination
- 2- Short quizzes
- 3- Assignment.
- 4- Formative assessment
- 4- OSCE
- 5- Short case clinical examination
- 6- Long case clinical examination

11. Faculty						
Faculty Members						
Academic Rank	Specialization		Special Requirements/Skills (if applicable)		Number of the teaching staff	
	General	Special			Staff	Lecturer
Professor		3				3
Assistant prof		1				1
Lecturer		8				8

Professional Development

Mentoring new faculty members
Briefly describes the process used to mentor new, visiting, full-time, and part-time faculty at the institution and department level.

Professional development of faculty members
Briefly describe the academic and professional development plan and arrangements for faculty such as teaching and learning strategies, assessment of learning outcomes, professional development, etc.

12. Acceptance Criterion
(Setting regulations related to enrollment in the college or institute, whether central admission or others)
Central admission

13. The most important sources of information about the program
State briefly the sources of information about the program.

14. Program Development Plan

This involves meetings at the level of the department and college to be aware of the syllabus of other universities.
communication with ministry of health to get familiar with its programs and guidelines

Program Skills Outline

		Required program Learning outcomes															
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics					
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4		
3 rd year	NCS 301	Preventive Medicine	Basic														
	PRM 309	Neurosciences															
4 th year	INM 401	Internal Medicine	Basic														
5 th year	MSB 501	Medicine Subspecialties	Basic														
	PSY 502	Psychiatry	Basic														
	DER 503	Dermatology	Basic														
6 th year	MED 601	Internal Medicine	Basic														

- Please tick the boxes corresponding to the individual program learning outcomes under evaluation.

Course Description Form

1. Course Name:					
Internal Medicine					
2. Course Code:					
INM 401					
3. Semester /Year:					
1 & 2 /year 4					
4. Description Preparation Date:					
5. Available Attendance Forms:					
6. Number of Credit Hours (Total)/ Number of Units.(Total).					
12/41					
7. Course administrator's name (mention all, if more than one name)					
Name: P. Dr. Zaki Noah Hassan					
Email: zaki.noah@kmc.uobaghdad.edu.iq					
8. Course Objectives					
Course Objectives		To provide the students with the fundamental medical knowledge in internal medicine in general and subspecialties of neurology, nephrology, endocrinology, hematology and rheumatology, needed for diagnosis and management of different medical conditions.			
9. Teaching and Learning Strategies					
Strategy		To have enough practice experience to be able to manage the common medical problems including those need intensive and cardiac care units.			
10. Course Structure					
Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method	Evaluation method
15	120			Theory, discussions practical sessions	1-Written examination 2-Short quizzes 3-Assignment. 4-Formative assessment 5-Short case clinical exam.
11. Course Evaluation					
Distributing the score out of 100 according to the tasks assigned to the student such as daily preparation, daily oral, monthly, or written exams, reports etc					
12. Learning and Teaching Resources					
Required textbooks (curricular books, if any)			Davidson principles and practice of medicine		
Main references (sources)			Harrisons Principles of internal medicine		

Recommended books and references (scientific journals, reports...)

Davidson principles and practice medicine

Electronic References, Websites

UptoDate